環球科技大學 學年度職員工暨約聘僱人員專案考核表

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| 單位 |  | | | | | | | | | | 姓名 | | | | |  | | | | | | | | |
| 受考核人填寫 | | | | | | | | | | | | | | | | | | | | | | | | |
| 一、重要工作事項(請受考核人明列個人業務職掌之重點工作項目) | | | | | | | | | | | | | | | | | | | | | | | | |
| 工作項目 | | | 本人自評(請勾選) | | | | | | | 二級主管/主任初審  (請勾選) | | | | | | | | | 一級主管/院長複審  (請勾選) | | | | | |
| 工作時效 | | | | 工作品質 | | | 工作時效 | | | | 工作品質 | | | | | 工作時效 | | | 工作品質 | | |
| 延遲 | 如期 | 提早 | | 待加強 | 普通 | 優良 | 延遲 | | 如期 | 提早 | 待加強 | 普通 | | | 優良 | 延遲 | 如期 | 提早 | 待加強 | 普通 | 優良 |
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| **(如不敷使用,請自行增加列數)** | | |  |  |  | |  |  |  |  | |  |  |  |  | | |  |  |  |  |  |  |  |
| 合計(項目數) | | |  |  |  | |  |  |  |  | |  |  |  |  | | |  |  |  |  |  |  |  |
| 二、本人對未來工作之規劃 | | |  | | | | | | | | | | | | | | | | | | | | | |
| 三、目前工作上的問題或建議 | | |  | | | | | | | | | | | | | | | | | | | | | |
| 四、繼續服務意願： | | | □願意　　　　□不願意  原因(必填)： | | | | | | | | | | | | | | | | | | | | | |
| 直屬單位主管/系主任評核 | | | | | | | | | | | | | | | | | | | | | | | | |
| 對本工作的適任性 | |  | | | | | | | | | | | | | | | | | | | | | | |
| 整體評語 | | 建議　□續聘　　□不續聘  原因(必填) | | | | | | | | | | | | | | | | | | | | | | |
| 一級單位主管/院長評核 | | | | | | | | | | | | | | | | | | | | | | | | |
| 建議　□續聘　　□不續聘  原因(必填) | | | | | | | | | | | | | | | | | | | | | | | | |
| 受考核人簽章 | | | | | | 直屬單位主管/系主任簽章 | | | | | | | | | | | 一級單位主管/院長簽章 | | | | | | | |
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| 校長核定 | | | | | | | | | | | | | | | | | | | | | | | | |
| □通過/續聘 □不通過/不續聘 | | | | | | | | | | | | | | | | | | | | | | | | |

1100423校長核定